Meeting MINUTES

Chemical Hygiene Committee

Date | time 2/24/2022 2:00 PM | Location Zoom

## In Attendance

Mark Woods, Chemistry Professor (Chair)| Scott Jaqua, Asst. Director of EHS, RSO, CHO | Lindsay Henderson, Laboratory Safety Specialist | Shuvasree Ray, Chemistry Professor | Kim Brown, Biology Professor | Jen Morse, ESM Professor | Drake Mitchell, Physics Professor | Becca Wilson-Ounekeo, ESM Lab Manager | Kaleb Hood, Student Representative from MME (Jiao Lab) |Nic Meier, Chemistry Stockroom Manager (SRTC)|

## Absent

Shannon Roth, Assistant Director of Research Integrity | Xavier Oberlander, Art Program Assistant | Alexandra Franco, Laboratory Technician in Geology | Elliott Gall, MME Professor | Mike Wendel, Biology Teaching Lab Manager |

## Approval of 1/27/22 Meeting Minutes

Narrative:

* Mark asked the committee to approve the 1/27/22 meeting minutes. In a unanimous vote from the committee, they were approved as-is. No changes needed.

## Unsupervised Lab Work Restrictions Discussion Continued

Narrative:

* The committee was asked to go through the Unsupervised Lab Work Restrictions document that was thoroughly discussed at the previous meeting. All changes from the last discussion were incorporated into the updated document.
* No further changes were requested by the committee.
* The committee unanimously voted to incorporate this document with no further changes into the Chemical Hygiene Plan.

Action Items:

* Lindsay will add the Unsupervised Lab Work Restrictions to the CHP website.

## Labeling Standards and Storage Discussion Continued

Narrative:

* An updated document based on discussions Mark had with a few PSU chemists in regards to this topic was supplied to the committee.
  + This addresses the concerns that the requirements for labeling need to be realistic and not create an additional large burden on the lab.
  + Labels need to be in place for all chemicals that will be stored longer term. Temporary label requires name, date and structure.
  + What about for shared spaces? Labeling requirements still the same.
  + What about items that are in process? High volume of small quantity samples? Will notebook records be sufficient?
* Committee will review previously written section on this topic, currently available in the CHP. It may need some revision to language.

Action Items:

* Mark will review the current chemical labeling/storage standards within the CHP and bring updated document for CHC to review at a future meeting.

## Preparing for Lab Moves in SB1 and SRTC

Narrative:

* Moves and construction have started to take place.
* Paying attention to the most current timeline provided by CPC is important
* Jen brought up a concern about the HVAC in her lab space – post construction.
  + It’s like a wind tunnel.
  + Scott has a once a week scheduled walk through of current construction sites. This issue will be a priority for this upcoming week.
* The chemistry department is offering secondary containment bins for labs to use to organize their spaces prior to moving.
  + Tim O will be doing all chemical moves?
* Now is the time to get rid of things, equipment included. EHS will provide assessments for equipment needing to be removed.
* Chemistry department will also be collecting any unwanted glassware and redistributing to other labs as needed.

Action Items:

* CHC members should spread the word about moves process to their departments.

## Lab Closeout Procedures Discussion

Narrative:

* At the last meeting, adding a section to the lab assessment form on lab closeout procedures was discussed.
  + Lindsay and Nic added a few questions to the form for the committee to weigh in on.
  + A couple updates were requested by committee.

Action Items:

* Lindsay will make the updates requested by the committee to the form.

## CHP Sections Left to Add

Narrative:

* There are four sections eft for the CHC to address:
  + Lab Equipment & Facilities
  + Exposure Monitoring
  + Emergency Preparedness
  + Record Keeping

Action Items:

* Committee will address in the next couple meetings.

## Other Items

Narrative:

* Committee is in a holding pattern right now with the Service Animals in the Lab document.
  + Several people are out on leave right now.
  + Committee will address this in October.
* Comedy Millar has left PSU and Shannon Roth will be out on leave until the Summer. Lindsay will see if Brandon Barnhill can attend the next couple meetings.

## Next Meeting

4/21/2022 2:00 PM, Zoom